



UNITED STATES MARINE CORPS  
MARINE CORPS BASE  
QUANTICO, VIRGINIA 22134-5001

Canc frp: Jun 04

MCBBul 5215

B 013

8 Jul 03

MARINE CORPS BASE BULLETIN 5215

From: Commanding General  
To: Distribution List

Subj: MCCDC/MCB DIRECTIVES SYSTEM ANNUAL CHECKLIST

Ref: (a) MCBO 5600.1B  
(b) HQMC E-Mail ltr 5215 of 23 Mar 99 (NOTAL)

1. Purpose. To publish guidelines for accessing effective MCCDC/MCB directives on the internet.

2. Information

a. Per reference (a), directives are issued on a "need-to-know" basis and must be maintained per each directive's listed distribution. It is not intended that each activity be provided a copy of every directive since all directives, including bulletins, are resident on the internet under the MCB, Quantico website at "[www.quantico.usmc.mil/g1/adj/adjutant.htm](http://www.quantico.usmc.mil/g1/adj/adjutant.htm)." These directives may be viewed and/or printed as required.

b. Per reference (b), a quarterly checklist is no longer required, due to the establishment of the directives system website.

c. The website is updated as necessary and provides a listing of the most current directives by standard subject identification code (SSIC).

d. The website provides an alphabetical listing of current directives and should be used for identifying those directives for which the SSIC is unknown.

e. Recently published directives are identified by an icon marked as "new."

3. Action. Addressees:

a. Will access the MCB, Quantico website for electronic copies of effective directives.

MCBBul 5215

8 Jul 03

b. Without internet access will review files and consolidate requests for missing directives from their respective branches and submit one request for replacement copies to the Base Adjutant (B 013), via e-mail to "glassce@nt.quantico.usmc.mil."

4. Cancellation Contingency. This Bulletin is cancelled upon receipt of the next checklist.

A handwritten signature in black ink, appearing to read "D. L. Wright", is positioned above the printed name and title.

D. L. WRIGHT  
Chief of Staff

DISTRIBUTION: INTERNET

